

INVERCLYDE INTEGRATION JOINT BOARD – 12 JUNE 2017

Inverclyde Integration Joint Board

Monday 12 June 2017 at 3pm

Present: Councillors J Clocherty, E Robertson (for J MacLeod), L Quinn and L Rebecchi, Mr S Carr, Ms D McErlan, Ms L Long, Ms S McAlees, Ms L Aird, Ms R Garcha, Ms D McCrone, Ms M Telfer, Mr I Bruce and Ms C Boyd.

Chair: Mr Carr presided.

In attendance: Ms B Culshaw, Head of Health & Community Care, Ms A Hunter, Service Manager, Inequalities, Migration and Strategic Housing, Mr R McLean, Service Manager, Addictions, Mr J Douglas (for Head of Legal & Property Services) and Ms S Lang (Legal & Property Services).

29 **Apologies, Substitutions and Declarations of Interest** 29

Apologies for absence were intimated on behalf of Councillor J MacLeod, with Councillor E Robertson acting as proxy, Mr A Cowan, Dr D Lyons, Ms S O'Rourke and Ms S McLeod.

No declarations of interest were intimated.

30 **Presentation: Learning Disabilities** 30

The Board heard a presentation by Beth Culshaw, Head of Health & Community Care on the position relative to Learning Disability service provision within Inverclyde. Following the presentation, Ms Culshaw answered a number of questions from Members.

Decided: that the Board note the position in respect of Learning Disability Services within Inverclyde, as set out in the presentation.

31 **Minute of Meeting of Inverclyde Integration Joint Board of 14 March 2017** 31

There was submitted minute of the meeting of the Inverclyde Integration Joint Board of 14 March 2017.

Decided: that the minute be agreed.

32 **Voting Membership of the Inverclyde Integration Joint Board** 32

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of a change in its voting membership arrangements following the Local Government Elections held on 4 May 2017.

Decided:

(1) that the appointment by Inverclyde Council of Councillors Jim Clocherty, Ciano Rebecchi, Lynne Quinn and Jim MacLeod as voting members of the Inverclyde Integration Joint Board be noted;

(2) that the appointment of Mr Simon Carr as Chair of the Inverclyde Integration Joint Board be noted; and

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(3) that it be noted that the appointment of the Vice-Chair of the Inverclyde Integration Joint Board will be approved by Inverclyde Council at its meeting on 29 June 2017.

33 Membership of the Inverclyde Integration Joint Board Audit Committee 33

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting agreement for revised membership arrangements for the Inverclyde Integration Joint Board (IJB) Audit Committee.

Decided:

- (1) that it be agreed to appoint Ms Dorothy McErlean and Councillors Lynne Quinn and Ciano Rebecchi to serve on the IJB Audit Committee; and
- (2) that Councillor Ciano Rebecchi be appointed Chair and Mr Alan Cowan be appointed Vice-Chair of the IJB Audit Committee.

34 Inverclyde Integration Joint Board (IJB) and IJB Audit Committee – Proposed Dates of Future Meetings 34

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval of a timetable of meetings for both the Inverclyde Integration Joint Board (IJB) and the IJB Audit Committee for 2017/18. (Councillor Clocherty left the meeting during consideration of this item of business).

Decided:

- (1) that approval be given to the timetable of meetings set out in the appendix to the report; and
- (2) that it be noted that it will be necessary to hold a special meeting of IJB Audit Committee in August 2017 to consider the unaudited draft annual accounts.

35 Finance Update 2017/18 35

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the overall 2017/18 financial position.

(Councillor Clocherty returned to the meeting during consideration of this item of business).

Decided:

- (1) that the Board note the updated position in relation to the 2017/18 Budget;
- (2) that approval be given to the proposed budget changes in relation to the use of the Social Care Fund as detailed in the report; and
- (3) that the position in relation to Health Board funding for 2017/18 be noted.

36 2016/17 Draft Annual Accounts 36

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) setting out the proposed approach of the Inverclyde Integration Joint Board to comply with the statutory requirements in respect of its Annual Accounts, (2) presenting the draft 2016/17 Annual Governance Statement, an updated copy of which had been circulated separately and (3) seeking agreement to submit the draft Annual Accounts to the External Auditors.

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Decided:

- (1) that the Board note the proposed approach to complying with the Local Authority Accounts (Scotland) Regulations 2014;
- (2) that approval be given to the updated Annual Governance Statement; and
- (3) that it be agreed that the unaudited Accounts for 2016/17 be submitted to the External Auditors.

37 Annual Performance Report 2016-2017 37

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the overall performance of Inverclyde Health & Social Care Partnership for the period 1 April 2016 to 31 March 2017.

Decided: that the Board approve the Annual Performance Report and acknowledge the improvements achieved in the first year of the Partnership and the foundations that have been established to continue to drive forward transformational change.

38 Performance Exceptions Report 38

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending sample performance exceptions data reflecting a balanced overview of performance across the four Heads of Service areas of the Health & Social Care Partnership.

Decided: that the Board note the performance within the report and acknowledge the actions planned to assist in continuous improvement.

39 Inverclyde HSCP People Plan 2017-2020 39

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the HSCP People Plan 2017-2020.

Decided:

- (1) that the Board approve the first Inverclyde HSCP People Plan 2017-2020 as set out in the appendix to the report;
- (2) that the full working document with the appendices be made available on the HSCP's website pages; and
- (3) that an action plan arising from the recommendations of the People Plan be submitted to the Board within six months.

40 Scottish Social Services Registration Fees 40

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking agreement to write to the Scottish Social Services Council advising of concerns and objections relating to the decision to increase registration fees.

Decided: that it be agreed to write to the Chief Executive of the Scottish Social Services Council expressing concerns and objections as to the impact which the increase in registration fees will have on the Social Care workforce, on the basis of the letter attached to the report.

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41 HSCP Independent Living Service/Technology Enabled Care Service – Equipment Budget Pressures 41

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of ongoing pressures in the HSCP Equipment Budgets.

Decided:

- (1) that the Board note the allocation of £40,000 from Health Budgets recurring from 2017/18 to the Independent Living Service Budget and Adult Community Nursing Pressure Care Budget;
- (2) that the Board note the recurring shortfall of £100,000 in the Independent Living Service (Council) Equipment Budget and approve a recurring Revenue Budget increase of £100,000 to be funded through virement from the Demographic and Other Pressures Budget set up from the Social Care Fund from 2017/2018; and
- (3) that a report be submitted to the next meeting of the Board providing information on the level of equipment recycling.

42 Proposed Review of Primary Care Out of Hours 42

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on a proposed joint HSCP review of GP Out of Hours Care linked to the whole system review of Out of Hours services.

Decided:

- (1) that the Board note the proposals set out in the report in respect of the proposed joint HSCP review of GP Out of Hours services; and
- (2) that a report providing an update on the position be submitted to the next meeting of the Board.

43 Chief Officer's Report 43

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing information on a number of workstreams which are currently underway, being (a) Compassionate Inverclyde, (b) I-DEAS – Inverclyde Delivering Effective Advice and Support and (c) IJB Seminars.

Decided:

- (1) that the Board note the Chief Officer's report; and
- (2) that Members of the Integration Joint Board advise the Chief Officer of any topics they would wish to be the subject of a seminar.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting during consideration of the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set opposite the heading to each item.

Item	Paragraph(s)
Living Wage Payments to Providers	9 and 13
Governance of HSCP Commissioned External Organisations	6 and 8

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44 Living Wage Payments to Providers**44**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) on the implications of implementing the Living Wage to support Adult Care providers within Care at Home and Housing Support to pay their staff the Scottish Living Wage from 1 April 2017 and (2) seeking approval to set a local minimum rate for Care at Home providers of £15.25.

Decided:

- (1) that the Board note the application of the Scottish Living Wage increase from 1 April 2017 in line with previous reports;
- (2) that approval be given to the implementation of a minimum hourly rate of £15.25 for Inverclyde Care at Home providers to be backdated to 1 April 2017; and
- (3) that approval be given for the funding of £115,000 for this from the Demographic Pressures monies set aside within the 2017/18 Social Care Funds Budget.

45 Governance of HSCP Commissioned External Organisations**45**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Decided:

- (1) that the Board note the governance report for the period 21 January to 5 May 2017; and
- (2) that Members acknowledge that officers regard the control mechanisms in place through the governance meetings as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

46 Ms Beth Culshaw**46**

At the conclusion of business, the Chair referred to the fact that this would be Ms Culshaw's last meeting before leaving to take up the post of Chief Officer at West Dunbartonshire Council.

On behalf of the Board he extended his very best wishes to Ms Culshaw in her new role.